cycom
business solutions ltd

sofia
SOPHISTICATED FINANCIAL APPLICATIONS

- Flexible
- Simple to Use
- Technologically Advanced
- Multilingual
- Document Management
- Email Enabled
- Flexible Report Analysis
- Secure Role-Based Access Control
- Multi-Company
- Technologically Advanced

Sofia Financial
Management Application

overview

The Cycom SOFIA Financial Management System is an integrated, powerful and flexible business application. Cycom SOFIA Financial Management System constitutes the Accounting System which Cycom Business Solutions Ltd, targets its focus group, which is the Small and Medium sized Enterprises. It is widely accepted that every industry has its unique processes and the Cycom SOFIA Financial Management System aims to cover the particularities of various vertical markets in Cyprus.

The objective of the Cycom SOFIA Financial Managment System , is to enable both the management to obtain full control over the company and the personnel to execute their daily workflow in a more efficient and effective manner.

The new SOFIA Applications Platform has the SOFIA Financial Management System at the core and many peripheral systems can be added, such as:

a) Cycom SOFIA Cash Management System.
b) Cycom SOFIA Service Invoicing System.
c) Cycom SOFIA Collections System.
d) Cycom Business Intelligence System.
e) Cycom SOFIA Cost Control System.
f) Cycom SOFIA Timesheet.

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Cycom Business Solutions Ltd provides powerful software solutions for today's demanding and competitive business environment.

They easy-to-use graphical user interface increases user productivity and enables business workgroups to manage financial information more effectively.

features

Document Management

Any Electronic Document can be uploaded and stored in various locations in The Sofia Platform.

3-Tier Architecture

The 3-Tier Architecture is used which consists of the Client PC, the Application Server and the Database Server.

Documents Electronic Sending Method

The System provides an updated documents sending method (Receipts, Statements, Invoices, etc).

Accounts Info Query Screen

The system provides the capability to the user for viewing accounts in the info query screen.

The user can handle the Saved Journals

The user can administer the Saved Journals such as in Reports and Saved Queries.

Multi-Account Contacts and Addresses

The System facilitates the administration of Multi-Account Contacts and Addresses.

Easily adjustable screen settings

The screen columns are easily adjustable and personalised, thus changes can be saved per work-station.

Definition of Corporate Credit Policy

The System provides the capability to define and administer the corporate Credit Policy.

Electronic Bank Payments

The facility is now provided for execution of Electronic Bank Payments through the System.

System Menu is user-friendly and allows shortcuts' definition

The General User Interface and Menu are user-friendly, with pleasant appearance. In addition, shortcuts may be defined for the ease of use by the user.

Customer Mailing List

The System contains the embedded feature of Customer Mailing List.

Interest Calculation Policy

The user can define, administer and monitor the Interest Calculation Policy of the company.

Technologically Advanced

The System is developed on Visual Studio 2005, Microsoft. Net Framework and makes use of the XML Protocol.

New Users Security

The System provides a new advanced method for User Security.

Cloud Enabled

The system can be accessed through the internet, provided that the user has authorisation.

Recurring Entries

New advanced feature of defining and executing Recurring Entries.

User Screen Language Selection

The System is multi-lingual with the capability for selecting User Screen Language.

Easy Import of Currency Rates

A simplified process is followed for the import of currency rates into the system.

administration features

- Full Control is acquired over the Account Range.

- Full Control is obtained over the Accounting Periods whether they are Open or Closed.

- The user can administer with optimum control the VAT periods, irrespective of being either Open or Closed.

- The user may set the Journal Definitions either including or excluding the VAT.

- Journal Definition for Auto Double Entry for Specific Accounts or Type of Accounts and Transaction Analysis.

- New Query feature for Auto-Numbering for Receivable and Payable Accounts.

- Up to 10 Account Categories with extension possibility.

- User Defined Customer Business Type/Profile.

- Embedded CRM module for managing the relationships of Customers and Suppliers.

- Auto Numbering feature for Customers and/or Suppliers.

- Up to 10 Customers and Suppliers Categories with extension capability.

transaction features

- **Multiple Journal Templates -** The user may define multiple Journal Templates for fast and secure entries, where the system may even automatically perform both the debit and the credit transaction.

- **Edit Posted Journals -** Possible to edit information such as Reference, Details and Transaction Analysis.

- **Reverse Entries -** The System facilitates Reverse Transactions with negative Transaction.

- **VAT information -** The administration of VAT information is feasible if entered in past or closed VAT periods.

- **Account Transaction Analysis -** Up to 10 levels with extension capability.

- **Allocation Method -** Automatic or manual allocation method with advanced tracking method.

- **Auto Reference Numbering -** Available on Journal Entries.

- **Exchange Difference Calculation -** The system provides the feature of Exchange Difference Calculation.

- **Foreign Amounts Revaluation -** The System allows the revaluation of Foreign Outstanding Amounts.

standard reports

A rich set of standard reports is available to help you monitor your business operations. These can be previewed on the screen or exported to a variety of popular formats like: Excel, Word, Acrobat PDF and others or even to be send via the electronic mail.

Reports are produced on demand based on user selected criteria, and can be printed for any accounting period. Some of the most important Reports of the SOFIA Accounting System include the following:

- **Receipts Ageing Analysis.**

- **Payments Ageing Analysis.**

- **Report Writer of Profit & Loss and Balance Sheet.**

- **Address Records:** Mailing Labels, Telephone Directories, Address Records Listing.

- **Chart of Accounts:** List of accounts which have been defined in the system.

- **Comparative Balances Report:** Prints the balances of each account for the range of accounts selected. It shows the opening period balance, the net period postings and the closing balance with last year comparative figures.

- **Detailed Ledger Report:** Lists all the transactions present on an account for any range of periods and accounts specified.

- **Journal Listing:** Lists the journals posted in the system, in journal number sequence providing an audit trail of the transactions present on each account.

- **Trial Balance:** Prints the balance for all accounts showing also a summary of the current period movements.

- **Ageing Analysis of Receivable/Payables:** The current balance on debtor or creditor accounts is analysed into ageing periods defined by the user. The report can be printed either in summary or in detail, showing the outstanding transactions which make up the balance.

- **Statements of Account:** Statements can be produced selectively for Debtor or Creditor accounts in many different formats, on plain or pre-printed paper.

- **Budgets Vs Actual:** The budget amount of each account is reported together with the actual amount. The option to print only over budget accounts is provided.

- **Daybook listings:** Reports showing transactions by journal class, journal code and day can be printed also giving an analysis of the VAT entries.

- **Reminder letters:** Letters including account balance information such as overdue balance reminders and balance circularisation notices can be automatically generated by the system.

- **VAT Reports:** Vat Reports can be produced in the exact format of Government form.

- **Outstanding Documents:** Reports showing only unallocated transactions. Helping reconcililing unpaid invoices with both Debtors and Creditors.

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